

# WRITING A PERSONAL LETTER IN SPANISH

*How to use greetings and salutations in personal and business letters and other types of correspondence in Spanish.*

My personal reason is that I like to meet foreign people and talk to them without a linguistic barrier. Espero que al recibir este e-mail te encuentres muy bien de salud. Querido is used for a male recipient, querida for a female; plural forms queridos and queridas can also be used. Here, everything is alright and hopefully the same with you too. Tell the truth! After you've written down the date, you will want to address the person you are writing to. Bueno, me encanta escribirte y recibir e-mails tuyos, pero tengo que terminar por el momento. Here, it's Fall autumn it looks so romantic where I live, golden tree leaves falling. Aparte de mi idioma materno, hablo Used when relaying a message or news I am sorry to inform you that Siento informarte que Mi padre es programador, profesor y abogado y mi madre es ama de casa. Bueno la verdad es que no tengo preferencia entre ninguna. Hello my friend!! Do you know anything about Ramadan? I work for an Airline Agency In my free time I like to listen to music, go to the gym, and watch documentaries about many issues. In some cases, it is added right after the addressee's name, position and company have been mentioned. Ok, in order to know me better, I think it would be useful to talk about myself more, you got bored already? Tu amigo Hi!! You never told me what other language you speak. Used when writing to family and friends I love you. It seems a very useful to make my Spanish better. Busco a alguien que me pueda ayudar con el I need someone who can help me with and needs help with Como debes saber, mi nombre es Maria. Do you like writing letters via e-mail or regular mail? Next time I will tell you more about New York, I also would like to visit your country one day, have you ever been to the U. Now I'm listening to Turkish music, before I was listening to Greek music, in fact I listen to all type of international music, I have songs from 45 countries, and you, what type of music do you listen to? I like Tell me more about you? Are you satisfied with your life? Espero saber de ti pronto. I'm grateful to you and happy to have your friendship : Well, how're you doing today? Do you believe that every person should have an objective in life? Writing Formal Letters in Spanish Most of the letters you will need to write will probably be formal letters addressed to companies, universities or government agencies. I'm looking for someone who can help me with my Spanish, but also someone who needs sincere and good people to talk to about thousand things. Don't you think that it would be better if the world spoke the same language, it sounds interesting the idea of implanting an international language so that we can communicate more easily, or do you think that a language is a form of culture and we shouldn't change it for an international language? However, querido is too casual for business correspondence, especially when you aren't a friend of the recipient. If you are expecting a response from a business correspondent, you can close with esperando su respuesta.